



## UNITED ELECTRIC CO-OP, INC.

### Level Payment Program Policy B1

#### Policy Statement:

It is the policy of United Electric Co-op, Inc. to offer a level payment program for the members. The level payment program is designed to allow members to build a credit balance during the summer months to help offset higher energy costs during the winter months.

#### Policy:

- A. The Level Payment Program is for **Residential** services only. In the case of a member account with multiple meters, in order to participate in the Level Payment Program, all meters must be residential and all of the residential service meters must be included in the Program.
- B. The program will run annually April to March, with sign up for the program in the month of April each year.
- C. Requirements to participate in the Level Payment Program are as follows:
  1. The member must have a minimum 12-month history at the service address they wish to setup on the Program.
  2. The member's account must be paid in full as of April 20.
- D. The level payment amount for each service will be calculated as follows:  
[(average KWh for previous Apr-Mar) X (current KWh rate) + (current monthly customer charge) X 1.10] round up to the nearest five = Monthly Level Pay Amount
- E. A member with a balance due in any given month that is greater than the level pay amount must pay the balance due and the member is no longer eligible to participate in the Level Payment Program for the current year.
- F. A member must pay a minimum of the level pay amount each month in order to remain on the Level Payment Program. A member that fails to pay a minimum of the level pay amount in any given month is no longer eligible to participate in the Level Payment Program for the current year.
- G. A member with a credit balance on their account on April 20 has the option of applying the credit balance to their Level Payment Program balance or requesting a check for the amount of the credit balance.

H. A member account with a credit balance on the first of each month will receive interest. The interest rate will be the CFC 12-month Medium Term Note rate minus 1% and will be set the first working day of January and July for the successive six months.

- a. United Electric is required to file an IRS Form 1099 on interest applied to a member's account. In order to participate in the Level Payment Program, a member is required to provide their Social Security Number or a Tax ID Number. A member who fails to provide their Social Security Number or a Tax ID Number is not eligible to participate in the Level Payment Program.

This policy supersedes any policy that may be in conflict with this policy.

Responsibility:

Member Service Representatives, Executive Assistant / Billing Specialist, Member Services Manager.

References:

Adopted by the Board of Directors March 19, 2019.

  
Cordell Searle, Secretary of the Board

Revision	Date	Action	Name
1	05/1998	Establish Policy.	Board of Directors.
2	06/22/13	Modify level pay calculation. General review. Clarify a member must maintain a credit balance.	Board of Directors.
3	03/19/19	Add level pay amount must be paid each month. Clarify requirement for SSN for Form 1099	Board of Directors.

I acknowledge receipt of the Level Payment Program policy:

  
\_\_\_\_\_  
*Member Signature*

Member Social Security or Tax ID Number for Form 1099 filing: \_\_\_\_\_